INC-[name]

Key Information	Timestamps
Incident Type: Severity: Features: Impact: Customers affected: Customer ID:	Reported at: Accepted at: Declined at: Merged at: Impact started at: Identified at: Fixed at: Closed at: Clean up started: Incident duration: Time to fix: Time to identify: Time to triage:
Response team	**Useful Links**
Incident Lead: Active participants:	

Summary of incident

Incident Timeline

Time	Event
0:00:00	

0:00:00	
0:00:00	
0:00:00	
0:00:00	

Contributors

Things which were contributing factors for the incident

Mitigators

Things which stopped the incident being as bad as it otherwise might have been

Learnings

Things we learned and should reflect on

Follow-ups

Follow-up	Owner